

GDPR Compliance Statement



What is GDPR?

The European General Data Protection Regulation (GDPR) is built around two key principles.

1. Giving citizens and residents more control of their **personal data**.
2. Simplifying regulations for international businesses with a unifying regulation that stands across the European Union (EU).

What steps have Coverpoint taken to address GDPR?

1. We have analysed all the **personal data** we hold on our customers and reviewed how we use and access it.
2. We have identified and removed all **personal data** that is no longer necessary to keep.
3. We store only basic customer contact information, such as Name, Company, Address, Telephone Number and Email Address.
4. We do not hold any **special category data** as defined by the GDPR.
5. Our business activities do not involve **regular or systematic** monitoring of data subjects on a large scale.
6. We only send information about our products, services and articles of interest, to customers that subscribe to our mailing list. An opt-out link is included at the bottom of every email communication.
7. We understand that a **serious security breach** must be reported to the Information Commissioner's Office (ICO) within 72 hours.
8. Any **subject access rights** should be emailed to gdpr@coverpointsolutions.co.uk and all valid requests will be met within a one-month timeframe.
9. All employee access to stored customer data is encrypted using 256bit SSL and in the case of remote access, is also secured by Two Factor Authentication (TFA).
10. We have taken reasonable steps to review the GDPR status of our **supply chain**, in readiness for the 25th May 2018 deadline.